



Alkira Centre – Box Hill Inc.

TERMS OF REFERENCE

BOARD OF DIRECTORS STRATEGY COMMITTEE

The Strategy Committee is a Committee of the Alkira Board of Directors (Board).

MEMBERSHIP

The Committee is made up of three board directors (including the President) and the CEO.

APPOINTMENT

The Board shall, at their first meeting following the Annual General Meeting (AGM) each year, determine the members of the Committee.

FREQUENCY OF MEETINGS

The Committee shall meet in December, March, June (Full Board ½ Day Meeting) October.

RECORD OF MEETINGS

Records are to be kept of meetings and circulated to Board Directors.

FUNCTIONS OF THE COMMITTEE:

- To communicate the Board's views on the strategic context of the organisation to the CEO and ensure that the strategic plan complements this view.
- To create a Forum to enable the CEO to input her vision for the immediate and longer term future of Alkira.
- To ensure Alkira has an up to date Strategic Plan fit for purpose to advise its short and long term objectives.
- To ensure there is a regular review of the progress of achievement on the Strategic Plan and to have oversight on amendments as and when necessary.
- To ensure there is an appropriate process in place that enables Alkira to have appropriate policies to achieve its purpose.
- To ensure there is always an excellent working relationship between the Board and the CEO.

Reviewed and approved by Alkira Board 21/05/2019